

Hours: 8:00 –12:00 & 1:30- 4:00 – Monday - Friday

## COUNTY BUILDING REGULATIONS

### DARKE COUNTY OFFICE

520 S. Broadway Greenville, OH 45331

Phone: 937-547-7379 \* Fax: 937-547-1928

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### **RESIDENTIAL** BUILDING PERMIT PROCESS FOR *DARKE COUNTY*:

#### **Residential Building Permits Require the following information be submitted:**

- Zoning Permit Contact your Zoning Department
- Health Department approval if applies Phone: 1-937-548-4196
- Building Permit (Building, Electrical, & Heating)

**Submit** 1set of Construction Plans (paper form - no bigger than an 11 x 17 or by e- mail in PDF form) - consisting of: (Footer/Foundation, Open cross-section, Floor Plan, Elevation drawings. Exterior & Interior bearing wall cross sections, roof detail and materials used)

**Submit** the Auditor's Parcel # of the property where the job is being completed

**Submit** 2013 Energy Code Requirement Form – **(For all New homes & Additions)**  
Your construction prints MUST reflect ALL Energy Code Compliance requirements.

#### **The Contractor/Homeowner shall choose from the following which option is to be used to demonstrate compliance of the 2013 Energy Code requirements:**

Prescriptive Method - Sections 1101 -1104 – Chapter 11 of the Residential Code of Ohio  
 Ohio Home Builders' Association

REScheck or REMcheck @ [www.energycodes.gov](http://www.energycodes.gov) (Bring in signed Compliance Certificate)

- A. **Review:** (Corrections to plans are made in red or noted in a handout attached)
- B. **Permit Fees collected** – Permit Issued
- C. **Inspections** – Noted in the handouts

### **BUILDING REGULATIONS REQUIRES**

**2013 ENERGY CODE REQUIREMENT SELECTION FORM MUST BE SUBMITTED WITH YOUR CONSTRUCTION PLANS**

Failure to do so could delay issuing your Building Permit

**Also**

**A COPY OF YOUR ZONING PERMIT or UNZONED TWP/CORP APPROVAL and HEALTH DEPARTMENT AUTHORIZATION ARE REQUIRED AT THE TIME THE PERMIT IS ISSUED**