

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mrs. Custenborder, Mr. Paulus, Mr. Berger, Mrs. Gigandet, Mr. Dammeyer, and Mr. Beasley. Also present were Village Administrator Hale, Fiscal Officer Ording, Attorney Tom Guillozet, and Mr. Lance Steinbrunner.

Mr. Berger made a motion to accept the consent agenda items which included approval of the following items:

- Approval of Agenda
- Approval of Minutes from the November 20, 2017 Public Hearing and November 20, 2017 Regular Meeting
- Approval of Payment of the List of Bills Submitted for December 13, 2017
- Approval of Change Order No. 1 decreasing the contract with Shinn Bros. Inc. by \$17,022.00 in connection with the N. Center Street Sewer Siphon Reconstruction project.

With nothing scheduled under public discussions or old business, for the first item of new business, Village Attorney Guillozet read Ordinance No. 17-30; an Ordinance granting an exception to certain property owners to Ordinance 16-16 and Sections 905.02 and 905.19 of the Village Code pertaining to water and sewer service and declaring an emergency. Mr. Paulus made a motion to read Ordinance No. 17-30 by title only a second and third time and declare it an emergency. The motion was seconded by Mrs. Gigandet. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Ordinance No. 17-30; a second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 17-30; as read, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Next, Village Attorney Guillozet read Ordinance No. 17-31; an Ordinance establishing the salary and benefits for the Utilities Administrative Assistant and declaring an emergency. Mr. Paulus made a motion to read Ordinance No. 17-31 by title only a second and third time and declare it an emergency. The motion was seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 17-31; a second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 17-31; as read. The motion was seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Village Attorney Guillozet then read Ordinance No. 17-32; an Ordinance to establish the salary and benefits for the Police Chief and declaring an emergency. Mr. Paulus made a motion to read Ordinance No. 17-32 by title only a second and third time and declare it an emergency. The motion was seconded by Mr. Berger. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Ordinance No. 17-32 a second and third time by title only. Mr. Dammeyer made a motion to accept Ordinance No. 17-32 as read, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Village Attorney Guillozet read Ordinance No. 17-33; an Ordinance to establishing the salary and benefits for the Fiscal Officer and declaring an emergency. Mrs. Custenborder made a motion to read Ordinance No. 17-33 by title only a second and third time and declare it an emergency. The motion was seconded by Mrs. Gigandet. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 17-33 a second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 17-33 as read, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Next, Village Attorney Guillozet read Ordinance No. 17-34; an Ordinance to establish the salary and benefits for the Emergency Medical Services Administrator/Paramedic, and declaring an emergency. Mr. Beasley made a motion to read Ordinance No. 17-34 by title only a second and third time and declare it an emergency. The motion was seconded by Mr. Berger. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 17-34 a second and third time by title only. Mr. Dammeyer made a motion to accept Ordinance No. 17-34 as read. The motion was seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Continuing on with new business, Village Attorney Guillozet read Ordinance No. 17-35; an Ordinance setting the pay schedule and benefits for the Income Tax /EMS Billing and Collection Administrator, and declaring an emergency. Mrs. Custenborder made a motion to read Ordinance No. 17-35 by title only a second and third time and declare it an emergency, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Ordinance No. 17-35 a second and third time by title only. Mrs. Gigandet made a motion to accept Ordinance No. 17-35 as read, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Village Attorney Guillozet read Ordinance No. 17-36 an Ordinance to establish an updated Hourly Employees Compensation Program and declaring an emergency. Mr. Paulus made a motion to read Ordinance No.17-36 by title only a second and third time and declare it an emergency. The motion was seconded by Mrs. Gigandet. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Ordinance No. 17-36 second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 17-36 as read, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Next, Village Attorney Guillozet read Ordinance No. 17-37; an Ordinance amending Ordinance No. 16-64 The 2017 Annual Appropriation Ordinance, and declaring an emergency. Mr. Paulus made a motion to read Ordinance No. 17-37 by title only a second and third time and declare it an emergency. The motion was seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Ordinance No. 17-37 a second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 17-37 as read, seconded by Mr. Berger. Vote: all yeas. Motion carried.

The first reading of Ordinance No. 17-38; an Ordinance authorizing limited exceptions to section 446.03 of the Municipal Code which prohibits the operation of snowmobiles, off-highway motorcycles and all-purpose vehicles was read.

Resolution No. 17-39; a Resolution authorizing antenna tower lease and declaring an emergency was read by title only. Mr. Paulus made a motion to read Resolution No. 17-39 by title only a second and third time and declare it an emergency. The motion was seconded by Mrs. Gigandet. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Resolution No. 17-39; a second and third time by title only. Mr. Dammeyer made a motion to accept Resolution No. 17-39; as read, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Resolution No. 17-40; a Resolution approving an updated Emergency Operations Plan for the Village of Versailles, Ohio and declaring an emergency was read by title only. Mr. Paulus made a motion to read Resolution No. 17-40 by title only a second and third time and declare it an emergency. The motion was seconded by Mr. Berger. Vote: all yeas. Motion carried. Village Attorney Guillozet then read Resolution No. 17-40; a second and third time by title only. Mr. Beasley made a motion to accept Resolution No. 17-40 as read, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Next for consideration was the 2018 pledge payment to the Darke County Economic Development Partnering for Progress Program (CIP). Council members reviewed the prior year payments made to the program. A request was made to Village Administrator Hale to find out what other communities in Darke County have pledged to the organization. Also, Council members asked to have a summary of benefits that the Village has received through the program. Mr. Paulus made a motion to table the consideration of the pledge amount to the Darke County Economic Development Partnering for Progress (CIP), seconded by Mr. Berger. Vote: all yeas. Motion carried.

For the last item of new business, Council was to consider a recommendation from the Records Commission to purchase a fire proof filing cabinet for storage of permanent records. Fiscal Officer Ording explained the fire files used to store permanent records for the Village are full. Old record books are currently not stored in a fire proof safe. Village Attorney stated that the books are to be kept permanently. Mrs. Custenborder made a motion for the Fiscal Officer to purchase a fire proof safe for storage, seconded by Mr. Berger. Vote: all yeas. Motion carried.

With all new business addressed, Mr. Berger made a motion to enter into an Executive Session to review and discuss the contract for a Village official and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, seconded by Mr. Paulus. Members entered Executive Session at 7:33 p.m. The Executive Session ended at 8:52 p.m.

After returning from the Executive Session, Mr. Paulus made a motion to prepare legislation to retain legal representation for the Village with the Law Firm of Hanes Law Group, Ltd. The term is for 2 years at the rate of \$132.50 per hour. Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Mayor Subler reported that the Chief of Police is still recuperating and that another officer is off on medical leave. Administrator Hale distributed his Administrator's Report. Items highlighted in his report are as follows: The Versailles Area Chamber of Commerce conducted a survey of member businesses regarding their opinion on whether or not a Casey's General Store should be located in Versailles and also asked if it should be located at the corner of E. Main St. and Maple Street. The results of the survey were 78.1% approved of rezoning the property at E. Main St. and Maple Street, and 87.1% supported Casey's coming to Versailles. We are evaluating the cost to relocate electric service for Midmark in regards to the construction of the new Research & Development building. The service will need to be moved from its current location along Vista Dr. to the east along the future N. West Street extension. The solar field construction is nearly complete. The panels are up and generating electricity in test mode. We expect the solar field to be in use and completed by the end of the year. I have approved a zoning permit for a new sign at Phelan's Insurance. The installation of the pool liner has begun; however, it has now halted due to the subzero temperatures. At this point I'm requesting they put us on the list to get to as early as possible in the spring. Dr. Ruhenkamp has his new optometry building under construction on Marker Road. Reminder, the Village has approximately 1.5 acres available just west of the Ruhenkamp property. Realtor Eric Brown has contracted with Dave Miller to list the property Dave owns along Marker Road. I have been provided a basic concept drawing of the potential future extension of N. West Street north of Baker Road. This helps provide a visual on how we will eventually extend to Industrial Parkway and eventually have an easy extension into our 18-acre industrial park at Baker Road. Village employees will be installing a new catch basin next to the practice football field to help with drainage. Unfortunately, we have received no applicants for this year's AMP scholarships. Through November we are down 22 EMS runs as compared to the same in 2016. I have received an agreement to

continue farming our farm ground from both Robert and Curtis Goubeaux. There is one additional year option on the current contract. I've been told our new website video should be completed this week. The siphon replacement project on Center St. is complete and came in under budget. The Village of Versailles will be hosting an ODOT Snow and Ice Removal and Management class. There is no cost to host the class. It just allows for more convenience for our employees. The class is scheduled for Thursday, January 11th at the EMS building. I would expect many attendees from other local communities and townships. New LED flag pole lights have been installed for the flags located on fountain square. We have received +4.55 inches of rain compared to normal over the past six months. We are - 0.5 inches of rainfall away from being near-normal. This excessive rain does make our wastewater treatment plant work harder to treat more water due to the storm water infiltration into our sanitary system. Over the last few years we have worked to reduce this infiltration and will continue to do so. Another home on one of the old elementary school lots will soon be under construction. Rapid Development has been contracted to build on the north center lot owned by Michael Broerman. Mike Dabe was in my office to discuss his purchase of the Sweet Shop which he mentioned became official Monday, December 11, 2017. Reminder, in the late summer of 2018, ODOT will be paving from Marker Road south on 185 to St. Peter's Road and from N. West Street heading east on Main Street through the village across the railroad tracks and all the way to the county line on SR 47. Susan Mangen, currently living at 503 N. Center, owner of a pet grooming business, is interested in moving to the 200 block of W. Euclid and wants to continue with her grooming business at the new location. Susan has received Conditional Use permits at her last two addresses and will be requesting a Conditional Use permit for her new location. This will be coming before the BZA. Kyle Francis received a call this past week regarding water being splashed on N. Center St./Reed Rd. from trucks leaving the Weaver Bros. truck wash. The motorists stated that ice was building up on the roadway at night from the water being tracked by tires and spilling off trucks. Kyle has monitored the area since the call and has not noticed any ice build-up even with the current cold temperatures. We will discuss the situation with representatives from Weaver Brothers. Electric work continues on portions of the former Circuit #2 areas along the railroad corridor from the 1919 Bridge to Olive St.

Fiscal Officer Ordning provided Council members with copies of the November Fund Report and Monthly Revenue Report.

Committee & Board Reports are as follows:

- Finance & Audit – meeting December 20, 2017 at 11:15 a.m. at the Village Administrative Building to discuss 2018 Appropriations
- Cemetery Board – next meeting is scheduled for December 19, 2017 at 7:00 p.m.

With no further business to conduct, Mr. Dammeyer made a motion to adjourn the meeting. Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 9:07 p.m.

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Jeffrey A. Subler, Mayor

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Kathy Ordning, Fiscal Officer